

CIRCULAR



Title:	APPLICATIONS OPEN – 2022 SLSQ Lifesaving Development Program Management Team; Coordinator, Leader, TAF Candidates
Document ID:	181.10.2021
Department:	Membership
Audience:	All SLSQ Clubs and Branches, All SLSQ Staff, All SLSC Club CTO's, All SLSQ Club YDO's and Branch YDO's, All regional SLSQ Staff
Summary:	Applications for the Coordinators, Leaders and TAF Candidates are open for the Lifesaving Development Program April 4 th – 10 th 2022 on the Sunshine Coast
Date:	28 th October 2021

APPLICATIONS CLOSE FRIDAY 12th NOVEMBER 2021 @ 5pm AEST

Expressions of interest for the 2022 Lifesaving Development Program Management Team (Coordinator's, Leader's, TAF's) are now open. The program will be held from Monday 04th - Sunday 10th April 2022 with a compulsory leader's day on the 03rd April 2022.

The positions advertised are all volunteer positions and do not attract any remuneration, however all accommodation and meals will be provided during the course of the program.

What is it all about?

The Lifesaving Development Program is an education program that allows members to gain a number of lifesaving awards in a short space of time. Program participants will gain a number of awards including First Aid, Advanced Resuscitation Techniques and IRB Crewperson OR Silver Medallion IRB driver. Participants will also be exposed to additional skills and development opportunities including pathways, teamwork, leadership and lifesaving operations.

The Lifesaving Development Program trains using the Experiential Learning Theory (ELT) education model. ELT uses scenario-based training to give candidates the opportunity to experience realistic emergency scenes to practice their lifesaving skills. Please note, the program involves a variety of realistic emergency situations.

This year we will be recruiting a 'shadow' Coordination Team as we aim to expand the Lifesaving Development Programs throughout the state, specifically in the northern areas in future seasons. Please see below a breakdown of these roles available.

Surf Life Saving Queensland

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 South Brisbane QLD 4101
 PO Box 3747
 South Brisbane QLD 4101

t. +61 7 3846 8000
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 w. lifesaving.com.au
 ABN 27 360 485 381

Who Can Apply:

Registered members of a Queensland Surf Life Saving Club or affiliated body who are 18+ are invited to apply. Previous experience as a Program Leader, Club Trainer, Patrol Captain, Peer Support Officer, Medical Professional, Operations Support Volunteer and/or Surf Rescue Competitor will be highly regarded.

- Coordinators are to be a minimum of 18 years old
- Leaders are to be a minimum of 21 years old

Please see below a list of available positions and a brief description of the role -

Communication Coordinator and Shadow – oversees the communication between responders and external parties (Surfcom, Police, Ambulance, etc.) for alignment to current SLSQ and emergency services practices. *Applicants will ideally have a good knowledge of current Surfcom or emergency service coordination services*

Timetable Coordinator and Shadow - works collaboratively with the greater management team to ensure timely and accurate program organisation. *Applicants will have excellent time management and communication skills and feel comfortable organising groups.*

Safety Coordinator and Shadow – independent to the Scenario Coordinator, the safety coordinator will review each scenario developed and provide feedback on any potential hazards or risks to the Program. During the scenarios, the Safety Coordinator will monitor each scenario to ensure correct risk management procedures are in place. All required documentation for internal and external stakeholders will be the responsibility of the safety coordinator. *Applicants will ideally have experience working as a safety officer or be familiar with the administrative processes required in regards to compliance*

Shadow Program Coordinator – will shadow and be mentored by the Lifesaving Development Program Coordinator. Please refer to role description – [Lifesaving Development Program: Program Coordinator](#).

Shadow Scenario Coordinator – will shadow and be mentored by the Lifesaving Development Scenario Coordinator. Please refer to role description – [Lifesaving Development Program: Scenario Coordinator](#).

Shadow Education Coordinator – will shadow and be mentored by the Lifesaving Development Program Coordinator. Please refer to role description – [Lifesaving Development Program: Education Coordinator](#).

IRB Trainers, Assessors and content experts – assists with the training and assessment of the IRB components of the program. The IRB TAFs will work with the Program Coordination team to deliver IRB activities across the week-long program. IRB TAFs may be required to assist the IRB Maintenance Officer with routine maintenance and with transporting equipment. *Applicants will ideally be an IRB facilitator or have substantial experience as an IRB trainer and assessor.*

ECT Facilitators & Content Experts – assists with the training and assessment of the First Aid and Advanced Resuscitation components of the program. The ECT TAFs will work with the Program Coordination team to deliver ECT activities across the week-long program. Responsibilities will include ensuring normal maintenance and repair of training equipment, as well as assisting with transporting the relevant equipment between training locations.

IRB Maintenance Officer – Responsibilities will include ensuring normal maintenance and repair of IRB equipment, transport of IRB's to training locations, refueling and safety checks. Holding IRB driver credential required and ability to assist as a driver throughout the program highly desirable but not essential.

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Gear & Equipment Officer – Responsibilities include assisting with sourcing equipment from clubs in the lead up to the program and monitoring what equipment is borrowed from each club. Will work alongside IRB Maintenance Officer and ECT Facilitators to record damage as well as equipment location.

Moulage Officer – assist with applying life-like wounds to patients for scenarios as well as keeping track of moulage supplies and restock.

Leaders – It is *MANDATORY* that leaders have completed their *Bronze Medallion* prior to completing this program and hold a valid working with children Blue Card. Leaders will ideally also hold their First Aid, Advanced Resuscitation Techniques, IRB crew & Silver Medallion IRB driver qualifications.

The organising committee reserves the right to seek applications or speak directly to members whom they feel may benefit from the program.

Whilst you select your preferred role in the application, if a different role is better suited the committee may discuss this option with the applicant.

The program is to be delivered at the Sunshine Coast Recreation Centre in Currimundi from the 4th – 10th April 2022. It is desirable that the management team be available to attend the program in its entirety however, we are willing to be flexible if you cannot attend the whole week as a TAF applicant.

Please inform us of your availability for the program within your application.

Commitment to fortnightly Microsoft Teams meetings and the ability to attend a briefing day from 11:30am on the 9th April 2022 is a requirement.

How do I Apply?

Please complete the form linked below by **Friday 12th November 2021 at 5pm AEST**.

[SLSQ Lifesaving Development Program – Coordinator, Leader + TAF Application](#)

Cost?

\$100 +GST - this program runs for multiple days and nights and the cost, although heavily subsidized, is to assist with food and accommodation expenses for the Leader's attendance on the program.

Surf Life Saving Queensland will invoice Clubs for the total cost of all leaders from that Club, who are accepted to attend.

Please note, completing the application does not confirm acceptance to the development program. Members are encouraged to discuss attendance at the program with your club's Executive Committee as all nominations will be sent to clubs for endorsement. In addition, payment for attendance will be the responsibility of the leader via the club unless other arrangements are in place within your club to fund member attendance.

Any applicant that withdraws from the camp after being selected will not receive a refund; however, the Club may be able to nominate an alternative leader up until Monday 5th April 2021.

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Transport:

All leaders are responsible for their own transport to and from the Lifesaving Development Program. If you require assistance with transfers to and from Sunshine Coast or Brisbane Airports please add a note in your application or contact Zoe Breitzkreutz (contact information included below)

KEY DATES

Date	Action
October 28 2021	Applications OPEN
November 12 2021	Applications CLOSE 5pm AEST
November 15 2021	Ranking and endorsement forms to be sent to clubs (email)
November 21 2021	Club endorsements to be returned (email)
November 29 2021	Leaders notified of the outcome of applications (email)
April 03 2022	Lifesaving Development Program begins for leaders

If you require any additional information prior then please contact, Zoe Breitzkreutz, Education & Membership Development Coordinator – NB & NQ, Surf Life Saving Queensland - zbreitzkreutz@lifesaving.com.au or phone 07 4766 2212.

Please note; This program in its entirety is subject to change if required as a result of Queensland Health or Queensland Government COVID19 advice or restrictions.

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